

<b>KENT COUNTY</b> GROUND SEARCH AND RESCUE	<b>KCSD INCIDENT #</b>	UNIT DESIGNATOR: RADIO CALLSIGN:
<b>UNIT ASSIGNMENT SHEET</b>		FOR OPERATIONAL PERIOD #
ASSIGNMENT#		DATE PREPARED: TIME PREPARED:
ASSIGNMENT NAME / SECTOR:		

ID #	UNIT / TASK FORCE MEMBERS	QUALIFICATIONS						NIMS RESOURCE	MISSION(S)
		S A R A	G S A R	T E C H B	T E C H A	G C L D R	M E D I C		
	(UNIT LEADER)							<input type="checkbox"/> AIR SEARCH <input type="checkbox"/> AIRBORNE RECON <input type="checkbox"/> K9 AVALANCHE AS <input type="checkbox"/> K9 DISASTER <input type="checkbox"/> K9 LAND CADAVR <input type="checkbox"/> K9 WATER AS <input type="checkbox"/> K9 WILDERNESS <input type="checkbox"/> K9 WILDR TRK/TRL <input type="checkbox"/> CAVE SAR <input type="checkbox"/> COLLAPSE SAR <input type="checkbox"/> MINE/TUNNEL SAR <input type="checkbox"/> MOUNTAIN SAR <input type="checkbox"/> RDF TEAM <input type="checkbox"/> SWIFTWATER <input type="checkbox"/> WILDERNESS SAR  <input type="checkbox"/> LE HELICOPTER <input type="checkbox"/> LE FIXED-WING <input type="checkbox"/> LE P.S. DIVE TEAM <input type="checkbox"/> EM AIR COM RELY <input type="checkbox"/> EM AIR TRANSPRT <input type="checkbox"/> EM COM SUPPORT <input type="checkbox"/> FF CREW TRNSPT <input type="checkbox"/> FF MOB COMM <input type="checkbox"/> OTHER	<input type="checkbox"/> HASTY SEARCH <input type="checkbox"/> EFFICIENT SEARCH <input type="checkbox"/> EVIDENCE SEARCH <input type="checkbox"/> RDF / ELT <input type="checkbox"/> CONTAINMENT <input type="checkbox"/> VEHICLE / 4 X 4 <input type="checkbox"/> MTN BIKE PATROL <input type="checkbox"/> MAN TRACKING <input type="checkbox"/> K9 – TRACK / TRAIL <input type="checkbox"/> K9 – AIR SCENTING <input type="checkbox"/> K9 – CADAVR <input type="checkbox"/> WATERCRAFT <input type="checkbox"/> WATER RSQ <input type="checkbox"/> DIVE RESCUE <input type="checkbox"/> HELICOPTER <input type="checkbox"/> FIXED WING <input type="checkbox"/> MEDICAL / RIT <input type="checkbox"/> OTHER:
								<input type="checkbox"/> LE HELICOPTER <input type="checkbox"/> LE FIXED-WING <input type="checkbox"/> LE P.S. DIVE TEAM <input type="checkbox"/> EM AIR COM RELY <input type="checkbox"/> EM AIR TRANSPRT <input type="checkbox"/> EM COM SUPPORT <input type="checkbox"/> FF CREW TRNSPT <input type="checkbox"/> FF MOB COMM <input type="checkbox"/> OTHER	<b>REQUIRED EQUIP</b> <input type="checkbox"/> GPS UNIT <input type="checkbox"/> MEDICAL PACK <input type="checkbox"/> NIGHT VISION <input type="checkbox"/> THERMAL IMAGING <input type="checkbox"/> SEARCH CAMERA <input type="checkbox"/> SONAR / RADAR <input type="checkbox"/> RDF EQUIPMENT <input type="checkbox"/> SWIFTWATER PPE <input type="checkbox"/> ROPE RESCUE <input type="checkbox"/>
								<b>NIMS TYPE</b> <input type="checkbox"/> TYPE I <input type="checkbox"/> TYPE II <input type="checkbox"/> TYPE III <input type="checkbox"/> TYPE IV <input type="checkbox"/> ANY / UNSPECIFIED	

RADIO FREQUENCY		DEPART DATE		<b>ASSIGNMENT BRIEFING</b>	
RADIO TALKGROUP		DEPART TIME		BRIEFED BY:	
TRANSPORT BY	INSERT	EXTR	EST START TIME	<input type="checkbox"/> SUBJECT INFO <input type="checkbox"/> ASSIGNMENT <input type="checkbox"/> BOUNDARIES <input type="checkbox"/> MAP LOCATIONS <input type="checkbox"/> TERRAIN <input type="checkbox"/> TACTICS	<input type="checkbox"/> WEATHER FCST <input type="checkbox"/> COMMUNICATIONS <input type="checkbox"/> RETURN / EXTRACTION <input type="checkbox"/> SAFETY / PPE <input type="checkbox"/> MEDIA <input type="checkbox"/>
FOOT			EST END TIME	POD REQUIRED (AIR SEARCH) _____ % POD	
VEHICLE			START POINT		
WATERCRAFT			END POINT		

**ASSIGNMENT DETAILS:**

<b>PREPARED BY:</b> (PLANNING)	<b>ATTACHMENTS:</b> <input type="checkbox"/> BRIEFING FORM 520 <input type="checkbox"/> MAPS <input type="checkbox"/> MORE MEMBERS <input type="checkbox"/> OTHER
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## Instructions for filling out KCGSAR Form 525 SAR Unit Assignment Sheet

KCRACES INCIDENT # - Incident number assigned by the Agency Duty Officer as input into E-Team

\* UNIT DESIGNATOR – Common working designation for the unit

\* RADIO CALLSIGN – Radio call-sign to be used by the unit (may be same or different from unit designator)

FOR OPERATIONAL PERIOD – Operational period that this unit assignment has been prepared for

DATE PREPARED – Date the assignment was prepared by the planning section

TIME PREPARED – Time the assignment was prepared by the planning section

ASSIGNMENT # - Unique number to be assigned by the planning section

ASSIGNMENT NAME / SECTOR – Descriptive name of the assignment or search segment the unit is being assigned to. Segment names or designators should correspond to those in the consensus or marked on the map, when applicable

ID# & UNIT/TASK FORCE MEMBERS – Self Explanatory. Unit leader's ID# & Name are listed on the top line of the matrix  
QUALIFICATIONS:

SARA KCRACES SAR AWARENESS COURSE (2 Hours), or the following:  
SAR Awareness (G659) – Illinois EMA, Illinois SAR Council  
Technical Rescue Awareness – Office of the State Fire Marshal / IFSI  
Introduction to SAR – National Association for SAR

GSAR KCRACES GROUND SAR COURSE (16 Hours), or the following:  
Ground SAR Course (G649) – Illinois EMA, Illinois SAR Council  
SARTech II™ Certification – National Association for SAR  
Ground Team Member (GTM) – Civil Air Patrol

TECHB KCRACES SAR TECHNICIAN-BASIC QUALIFICATION, or the following:  
SAR Technician – Illinois SAR Council Mutual Aid Agency

TECHA KCRACES SAR TECHNICIAN-ADVANCED QUALIFICATION

GCLDR KCRACES SAR CREW LEADER QUALIFICATION, or the following:  
SAR Crew Leader – Illinois SAR Council Mutual Aid Agency  
SARTech I™ Certification – National Association for SAR  
Ground Team Leader (GTL) – Civil Air Patrol

MEDIC Emergency Medical Licensure or Certification, indicated with the appropriate designator listed in the corresponding box on the qualification matrix. NOTE standard first aid certification is not marked in this area, only advanced training or licensure above and beyond what is required for SAR Technician-Basic

F – First Responder

B – Emergency Medical Technician Basic

I – Emergency Medical Technician Intermediate / Specialist

P – Emergency Medical Technician Paramedic

X – KCRACES SAR Medical Responder Qualification

NIMS RESOURCE – Check the box corresponding to the type of resource classification for the unit according to the NIMS resource typing definitions issued by DHS/FEMA. In the case of a unit meeting multiple definitions, indicate only the most appropriate definition (only one box should be checked)

AIR SEARCH – Air search team (fixed wing)

AIRBORNE RECON – Airborne reconnaissance (fixed wing)

K9 AVALANCHE AS – Canine SAR team – avalanche snow air scent

K9 DISASTER – Canine SAR team – disaster response

K9 LAND CADAVER – Canine SAR team – land cadaver air scent

K9 WATER AS – Canine SAR team – water air scent

K9 WILDERNESS AS – Canine SAR team – wilderness air scent

K9 WILDR TRK/TRL – Canine SAR team – wilderness tracking / trailing

CAVE SAR – Cave SAR team

COLLAPSE SAR – Collapse SAR team

MINE / TUNNEL SAR – Mine & Tunnel SAR team

MOUNTAIN SAR – Mountain SAR team

RDF TEAM – Radio Direction Finding Team

SWIFTWATER – Swiftwater/flood and dive rescue team

WILDERNESS SAR – Wilderness SAR team

**NIMS TYPE** – Check the box for the type of unit required for the mission, if applicable, according to the NIMS resource typing definitions issued by DHS/FEMA. If the NIMS typing is unknown, not applicable, or the mission does not require a specific typing of the resource beyond that which has been defined in the NIMS RESOURCE section, check ANY/UNSPECIFIED

**MISSION(S)** – Check any of the boxes applicable for the tactics or missions to be performed by the unit

HASTY SEARCH – Fast, systematic search of high probability points and routes by trained or untrained resources  
EFFICIENT SEARCH – Search of high probability areas using efficient techniques by trained resources  
EVIDENCE SEARCH – Slow, systematic search of areas using thorough techniques by trained or untrained resources  
RDF / ELT – Search using RDF equipment to track radio transmitting devices by trained resources  
CONTAINMENT – Containment / attraction patrols, posts, or similar actions by trained or untrained resources  
VEHICLE / 4x4 – Mission operations to be conducted via 4X4, 4X6, ATV or other vehicle (as specified by planning)  
MTN BIKE PATROL – Mission operations to be conducted via mountain bike  
MAN TRACKING – Tracking, binary search, sign cutting, or other mission performed by qualified man tracker  
K9 TRACK / TRAIL – Search by K9 handler and assistant (minimum) with tracking or trailing K9  
K9 AIR SCENTING – Search by K9 handler and assistant (minimum) of an area/segment with air scenting K9  
K9 CADAVER – Search by K9 handler and assistant (minimum) of an area with K9 to detect human remains  
WATERCRAFT – Mission operations to be conducted via watercraft  
WATER RSQ – Swiftwater, flood, or open water rescue / recovery operations not including dive rescue operations  
DIVE RESCUE – Underwater search and rescue / recovery operations conducted by SCUBA divers  
HELICOPTER – Mission conducted by or with rotary-wing aircraft  
FIXED WING – Mission conducted by or with fixed-wing aircraft  
MEDICAL / RIT – Emergency medical services special response team / task-force  
OTHER – Other missions not otherwise specified – fill in the blank if appropriate

**REQUIRED EQUIP** – Check any of the boxes applicable for equipment required to complete the mission or carried by the unit. Planning will specify required equipment, and Operations will check any additional equipment before departure.

GPS UNIT – Handheld global positioning system receiver – 12 channel minimum  
MEDICAL PACK – BLS level medical pack designed and used exclusively for field medical response  
NIGHT VISION – Light intensifying night vision monocular or binocular, preferably of Generation 2 or 3  
THERMAL IMAGING – Handheld infrared thermal imaging camera  
SEARCH CAMERA – Remote / extendable search camera with video monitor (such as for collapse search)  
SONAR / RADAR – Side scan sonar or radar capability for watercraft involved in search operations  
RDF EQUIPMENT – Radio direction finding beacon receiver  
SWIFTWATER PPE – Flotation devices, throw bags, and other specific equipment for water safety  
ROPE RESCUE – Rope rigging, harness, and hardware for rappelling and low-angle rescue operations

\* RADIO FREQUENCY – Numeric frequency for radio communications (i.e. 155.025 MHz, 800 MHz, etc.)

\* RADIO TALKGROUP – Channel common name (ESMARN) or trunked radio talkgroup (EMA TAC1)

**TRANSPORT BY** – Check the box for the expected (planned for) method of insertion and extraction for the search crew, whether by foot, by vehicle (land), or by watercraft.

**DEPART DATE** – Date the mission is scheduled to be conducted on

**DEPART TIME** – Time the unit is projected to depart the search base for the mission

**EST START TIME** – Time the unit is expected to begin the assigned mission in the field

**EST END TIME** – Time the unit is expected to complete the assigned mission in the field

**START POINT** – Location or direction from which the mission is to begin

**END POINT** – Location or direction at which the mission is expected to end

#### ASSIGNMENT BRIEFING

**BRIEFED BY** – Last name & ID # of individual providing the briefing to the unit leader

**CHECKBOXES** – To be checked by the briefer as each subject is covered, to ensure consistency and adequacy

**POD REQUIRED** – For air search missions or as required (not necessary for GSAR missions under sector ladder)

**ASSIGNMENT DETAILS** – Narrative area for mission instructions. For area search, specifically describe physical geographic boundaries of the search segment, including sweep direction (i.e. begin in the SW corner of the segment and proceed east along the river to the high lines, then pivot north and return west continuing to cover the area using east-west sweeps proceeding in a northerly direction) Include any additional information that may be required and is not requested or specified in other areas of the form. Attach an additional sheet, but only if necessary.

**PREPARED BY** – Name and ID # of planning official that prepared this assignment

**ATTACHMENTS** – Check the boxes for the appropriate attachments. A briefing form 520 completed with information on all subjects, as well as a topo map of the assigned mission area should be attached under all circumstances and provided to the unit leader with the yellow copy.

Planning fills out all of the form except the sections denoted with an asterisk (\*). Planning retains the pink copy before handing the top two

copies to operations for assignment. Operations completes the remaining sections (unit task force members and qualifications) and retains the original white copy, giving the completed yellow copy to the crew leader with the 520 & maps.